



Waiuku Business and Development Association Inc.
Annual General Meeting Notice
6pm Start, Tuesday October 26th, 2021
Waiuku Golf & Squash Club, 1 Racecourse Road, Waiuku

Please note that the meeting will start promptly at 6.00pm. Please follow all alert level guidelines whilst attending the AGM. Should alert level restrictions preclude an in-person meeting, further information will be available on the waiukutown.co.nz website regarding the holding of the AGM. Please visit our website www.waiukutown.co.nz for up-to-date information.

Agenda

1. Welcome
2. Apologies
3. Confirmation of minutes of 27th October 2020 Annual General Meeting
 - **Resolution:** To amend item 7 of the 2020 minutes to correctly reflect the number of members permitted on the executive committee as per our constitution Rule 14
4. President's Report
5. Manager's Report
6. Treasurer's Report and Annual Financial Statements
7. Proposed budget for 2022/2023
 - **Resolution:** That Waiuku Business & Development Association receive and approve the 2022/2023 budget which includes a BID targeted rate grant amount of \$140,000.00 noting there will be an 4.4% (approx.) increase of \$5,928.00 to the BID targeted rate grant for 2022/2023 financial year. Further ask the Franklin Local Board recommend to the governing body the amount of \$140,000.00 be included in the Auckland Council draft 2022/2023 annual budget consultation process.
8. Appointment of Auditor
9. Election of Executive Committee
 - A) Please read the information below for nomination procedure.
 - B) Nominations close with Sharlene Druyven at 5pm on Wednesday 19th October 2021
10. Election of officers (chairperson and treasurer)

"As per AGM resolution 7 (2020) the election of officers will be decided by the newly elected committee at their first committee meeting".
11. General Business

A person must be a member of the Association to vote and stand for election to the Executive Committee

The qualification to be a **Full Member** as detailed under Rule 5 of the constitution is as follows:

- Owns one or more commercially rated properties within the Waiuku economic development rated area; or

- Occupies or is the tenant of one or more premises (with a floor space of not less than 10sqm) of a commercially rated property within the Waiuku economic development rated area and who operates a business from those premises for not less than 50 business days a year
- AND, provide current details of their name, occupation, business and contact information to the secretary of the association – Sharlene Druyven for the purpose of this AGM

Election of members to the Executive Committee

The procedure for nominations as detailed in Rule 14 of the constitution is as follows:

Nomination of candidates for election

- Shall be made in writing, signed by two **Members** of the Association, and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and
- Shall be delivered to the Waiuku Town Centre Manager for the purposes of this AGM) not less than seven days before the date fixed for the AGM (5pm on Tuesday 19th October 2021)

Nominations can be sent to:

2 Queen Street, Waiuku 2123 or emailed to waiukutownmanager@gmail.com

Economic Development Area Map, Member Details Form and Nomination Forms are available from Waiuku Information Centre, 2 Queen Street, Waiuku or by emailing Sharlene Druyven at waiukutownmanager@gmail.com

For more information, please contact Sharlene Druyven.

Please RSVP your attendance by emailing waiukutownmanager@gmail.com, via our members page on the waiukutown.co.nz website or phone (09) 2356231.